BELMONT COMMUNITY SCHOOL DISTRICT



NEWSLETTER

www.belmont.k12.wi.us

September 2024

In accordance with Title IX of the Educational Amendments of 1972, Section 504 of the Vocational Rehabilitation Act of 1973, and Title VI and VII of the Civil Rights Act of 1964, Belmont Community School District does not Discriminate on the basis of handicap, sex, race, color, religion, or national origin in their educational programs, activities, admission procedures, or employment practices.

BELMONT COMMUNITY SCHOOL BOARD OF EDUCATION MEETING MINUTES Regular Monthly Board Meeting July 17, 2024 – 7:00 PM

Board Members Present: Vaughn Mester, Jamie Heinrichs, Laura Bahr, BJ Galle,

Peter Bonin, Kim Schmelz, and Lauren Runde

Administration Present: District Administrator Beau Buchs

Principal Dana Bendorf

Director of Student Services Denise Brania

Assistant Principal/Athletic Director Brandon Wiese

In-person Attendees: 0 Virtual Attendees: 1

I. CALL TO ORDER

President Vaughn Mester called the meeting to order at 7pm. The Pledge of Allegiance was recited.

II. COMMUNICATION AND PUBLIC COMMENTS

A. Public Comments

a. No comments

IV. REPORTS

A. Activities Director

Brandon Wiese prepared a report. He stated that he is double checking athletic schedules for the upcoming season. He also congratulated the athletes that made All-Star Teams.

B. Student Services

Denise Brania prepared a report. She stated that she has had parents call about the upcoming school year. She also stated that she has started taking classes to become a School Phycologist.

C. Principal

Dana Bendorf prepared a report. She stated that the last student in credit recovery completed the requirement today.

D. Superintendent

Beau Buchs prepared a report. He stated the roof was completed yesterday with a third snow rail. The maintenance staff are moving along great with summer jobs and cleaning. He gave an update on the budget. Act20 training is going well for our elementary teachers. He also stated that he is working on the question that would be asked for the possible referendum. He would like to have a special meeting to discuss the referendum question with the board. He would like to possibly meet the week of August 12th. He also shared documents he received from the Association for Equitable Funding.

V. ACTION ITEMS

- A. Approval of Consent Agenda
 Jamie/BJ motion and second to approve the consent agenda as presented. Carried 7-0
- **B.** Personnel Transactions

- a. Appointments:
 - 1. Amie Voigts MS Student Council
 - 2. Amie Voights MS Volleyball Coach
 - 3. Matt Bockhop Volunteer Baseball Coach
 - 4. Jaylen Rufenacht Asst. HS Boys' Basketball Coach
 - 5. Sonya Junk Paraprofessional

Lauren/Kim motion and second to approve the personnel transactions listed on the July 17, 2024 Personnel Transaction Sheet. Carried 7-0

C. After School Program Fees for 2024-25

BJ asked if we knew why enrollment has been lower. Mr. Buchs stated that he feels it is a vital program and we do have families that consistently use it.

Kim/BJ motion and second to set the After School Program fees at \$5/day, \$10 for an early release day, with a \$15 registration fee. Carried 7-0

D. Annual Athletic Pass Fees for 2024-25

Mr. Buchs recommends leaving the athletic pass fee at \$75. Admission prices per game are set by the conferences. They are:

MS Game Adult - \$2

MS Game Student - \$1

HS Game Adult - \$5

HS Game Student - \$3.

As a reminder, Belmont Students get fee admission to home games.

Laura/Lauren motion and second to set the yearly athletic pass fee for the 2024-25 school year at \$75. Carried 7-0

- E. Approval of the annual declaration and parent notice of the District's student academic standards that will be in effect for the 2024-2025 School Year pursuant to section 120.12(13) and section 118.30(1g)(a)1 of the state statutes
 - Pete/Vaughn motion and second to approve the annual declaration and parent notice of the district's student's academic standards for the 2024-25 School Year. Carried 7-0
- F. Approval of Authorizing the Board's ability to borrow money for Operating the School District Mr. Buchs stated that he does not anticipate the need to borrow money for operating expenses. If the need arises, he will communicate that with the board.
 - BJ/Laura motion and second to approve the ability of the district to borrow money for operating on the school district. Carried 7-0
- G. Approval of Milk Bid for the 2024-2025 School Year

Our area only has one company that will give a milk bid, Prairie Farms. Lauren asked if a student brings in cold lunch are they able to purchase a milk. Mr. Wiese stated that students can pay for a single milk for \$0.25 or if available, get a milk from the share bin.

Lauren/Kim motion and second to approve the milk and dairy bid from Prairie Farms for the 2024-25 School Year. Carried 7-0

H. Approval of Bus Maintenance Bid for the 2024-2025 School Year

The district received one bid for bus maintenance. It has gone up slightly from last year due to supply price increases. The district has had to go to Shullsburg in the past for certain work when it cannot be done locally.

Pete/Vaughn motion and second to approve the Bus Maintenance Bid from TruckCo for the 2024-25 School Year. Carried 7-0

I. Approval of Title IX Policy #2264

He suggested that the board does not repeal our policy requiring two readings and make this the first reading of the policy. If he is told that the policy must be approved before August 1st or we will lose funding, he will let the board know. The board agreed that this would be the first reading.

VI. DISCUSSION ITEMS

A. Potential Referendum in November

Mr. Buchs prepared a presentation for the board. He is proposing that the district ask for \$550,000 for 4 years non-recurring. A resolution must be approved and filed by 8/27/24. He asks if the board has any suggestions or concerns of their own or of the community, to share them with him to possibly update the information. Kim stated that she would like to see some background information on the Mill Rate and other information that the community might not know exactly what those numbers entail. Mr. Buchs stated that it was a good suggestion and will look at possibly adding more information to the presentation.

VII. PUBLIC COMMENTS

No comments

VII. ADJOURN

BJ/Pete motion and second to adjourn at 7:38 pm. Carried 7-0

BELMONT COMMUNITY SCHOOL DISTRICT POLICY COMMITTEE

Wednesday, July 17, 2024 6:30 pm

Keyes Distance Learning Lab

Present: Vaughn Mester, Lauren Runde, Laura Bahr, Brandon Wiese, Dana Bendorf, & Beau Buchs

I. CALL TO ORDER

A. Pledge of Allegiance: The meeting was called to order at 6:32 pm. The pledge of allegiance was recited.

II. DISCUSSION ITEMS

- 1. Review Required Policy Changes
 - a) 2264 Title IX Mr. Buchs explained that the updated Title IX policy is a mandated policy that will begin on August 1st, 2024. Mr. Buchs did report that 25 states have appealed the policy but Wisconsin is not one of them. Mr. Buchs also shared that the Moms of Liberty have filed an injunction to the policy in Wisconsin as well but the court has not ruled on the policy yet.

Mr. Buchs shared the main points that are changed from old policy #2266 and new policy #2264.

- Policy used to cover students but now covers staff and students.
- There is now a wider definition of discrimination and the definition of gender has changed.
- Cyberbullying is now covered 365 days a year and 24/7
- Out of school events need to be addressed by the school if reported.
- Reporting can be verbal now. A complaint in the past needed to be put in writing.
- WIAA still sets the policy on gender specific sports and currently only allows participation in the gender at birth.
- Staff will need to be trained on new policy as required.

Mr. Buchs shared that there is a lot of contention to the new policy but as of now, it is required to be in place on August 1st, 2024. Mr. Buchs shared that he will provide the board of education updates should this change.

III. Adjourn: The meeting was adjourned at 6:52 pm. Laura motioned, Vaughn seconded. Motion carried 3-0.

BELMONT COMMUNITY SCHOOL BOARD OF EDUCATION MINUTES

August 12, 2024 Special Board Meeting 7:00 PM

Present: Vaughn Mester, Laura Bahr, Jamie Heinrichs, BJ Galle, Pete Bonin, Kim Schmelz, Lauren Runde, Brandon Wiese, Denise Brania, Dana Bendorf, & Beau Buchs

Keyes Lab: Distance Learning Center

646 E. Liberty Street Belmont, WI 53510

DISTRICT MISSION: Our mission is to prepare students so they can pursue their aspirations and contribute to the world in partnership with families and community.

The meeting was called to order at 7:00 pm and the Pledge of Allegiance was recited.

There were no public comments.

The Board accepted a resignation from Katie Droeszler and approved the hiring of Tori Nodolf as Asst. Volleyball Coach. The Board also approved the hiring of Paraprofessionals Jen Weigel & Rochelle Becker. Laura Bahr motioned to accept the personnel transactions as presented, Jamie Heinrichs seconded. Motion carried 7-0.

Laura Bahr read the resolution out loud. The Board of Education then approved a Resolution to Increase Revenue Limits for Operational Needs. Jamie Heinrichs motioned, BJ Galle seconded the resolution, motion carried 7-0.

Laura Bahr read the resolution out loud. The Board of Education then approved a Resolution Providing for a Referendum Election on the Question of the Approval of Resolution to Increase Revenue Limits. The question will be for 2024-2025, 2025-2026, 2026-2027, & 2027-2028 (4 years) The question on the November 5, 2024 ballot will ask for up to \$550,000 annually for the next four years. Mr. Buchs presented information that will also be shared at the Open House on August 22nd at 7:00 pm. Pete asked if we have a list of potential cuts if the referendum would fail. Mr. Buchs said we don't have a list set in stone but there would be a lot of difficult conversations to determine cuts. Mr. Buchs reminded the board that we have shopped for and changed health insurance to save money in the past few years. Jamie Heinrichs also shared that in order to have an effective school, we do have to spend money but do so wisely. BJ motioned, Vaughn Mester seconded to approve the resolution and the motion carried 7-0.

BJ motioned to adjourn at 7:36 pm, Pete seconded. Motion carried 7-0.



Contact Mr.
Wolch with any
questions!
608.762.5131 x
1106



Belmont Financial Aid Night

When: Wednesday, October 2nd

Where: High School Commons

Time: 6:00 PM

Details: Informational Meeting led by SWTC's Financial Aid Office for any Senior seeking information before college.

Adding Absence Requests in Skyward Family Access

If your student is staying home from school, you can create an absence request in Skyward Family Access the morning of the absence. If you know your student will not be in school on a future date (ex. family vacation), you can create an absence request for a future date as well. Below are the steps in creating an absence request. You can also view a tutorial at: https://www.youtube.com/watch?v=oyASUI9wNsU

- 1. Sign into Skyward Family Access using your assigned username and password. You will see the Family Access tile screen, where you can view tiles for all your students.
- Select the Attendance tile
 You can select a tile under a specific child's name or under the View All Students heading. If you
 wish to view a different child's information, you can do so by selecting that child's name at the
 top left of the screen.
- 3. Select the Absence Requests tab near the top of the screen on the left.
- 4. Under the Year-to-Date Absence Request heading, click Add Absence Request near the right of the screen.
- 5. The Add Absence Request Screen will appear. Complete the appropriate fields.
 - a. Verify the Start Date or enter the correct date if necessary.
 - b. Verify the End Date or enter the correct date if necessary.
 - c. Uncheck the box for All Day if appropriate

 If you left the box checked, skip to sub-step f

 If you unchecked the box, the Start Time and End Time fields display. Continue to sub-step d.
 - d. Enter the Start Time or click the Clock icon to enter the time.
 - e. Enter the End Time or click the Clock icon to enter the time.
 - f. Enter an Attendance Reason or click the Down Arrow icon to choose the reason. The only reason that is available to select is Parent Request. Select Parent Request.
 - g. Enter a Comment For example, if you wish to indicate that this request is due to vacation, you could enter Family Vacation.
- 6. Click Save near the top left of the screen to save your work. You will return to the Absence Request tab of the Student Attendance Screen. You can make modifications to the absence request using the Edit option if necessary. If the absence request is no longer needed, you can click Delete. Both options are located to the left of each absence request you enter.

Once the attendance request has been processed administratively, the Edit and Delete options are no longer displayed. You may also see a comment from the school in the School Comment column.

If you have any questions, please contact Samantha Gempler at gemplers@belmont.k12.wi.us

Pop Tabs!



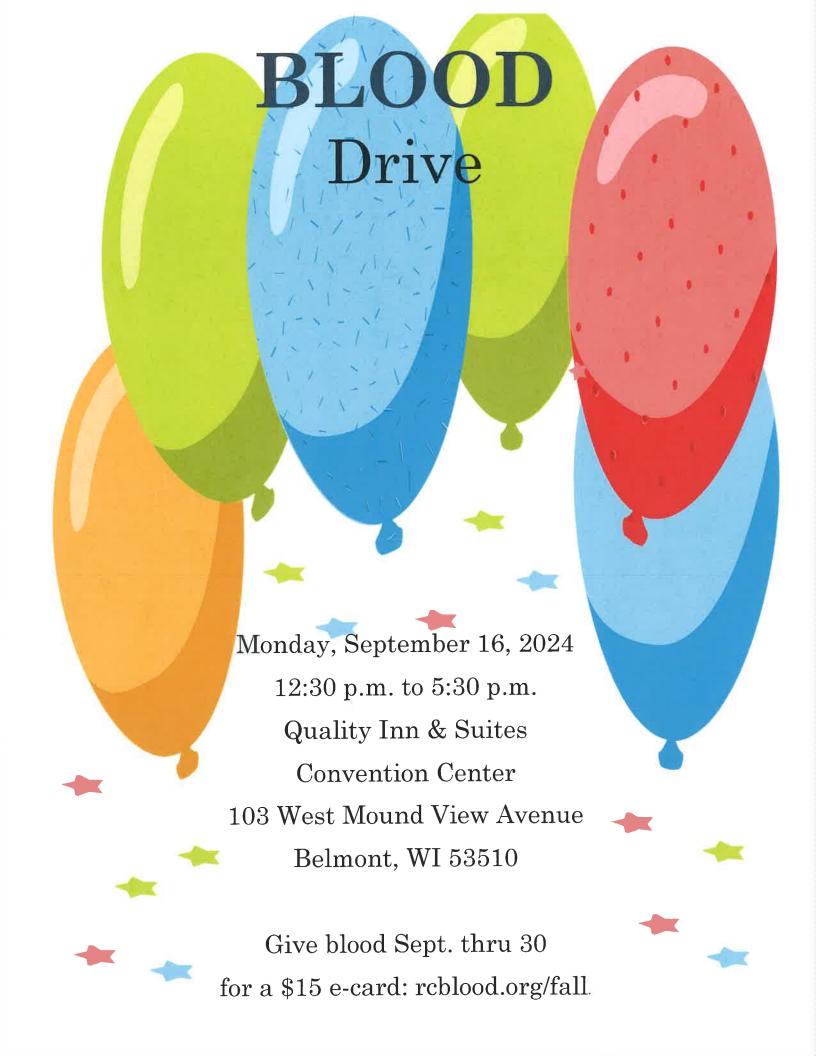
Please help the Belmont 3rd Graders continue to collect pop tabs in order to help the Ronald McDonald House Charity!

We need your help to reach 1 million tabs collected!

All pop tab collections can be sent with elementary students or dropped off at the school office.

Thank you for your help!

The Belmont 3rd Graders



Belmont Public Library's Newsletter August 2024

Library Hours: Mon. 11:30 am - 5:00 pm, Wed. 8:30 am - Noon, 12:30 pm - 6:00 pm, Fri. 11:30 am - 5:00 pm

https://swls.agverso.com/dashboard?cid=SWLS&lid=BELMO to reserve Belmont Public Library's and the other member libraries' items in the online catalog using your library card or call the library 1-608-762-5137



Jeanette Lindholm, former longtime Director of The John Turgeson Public Library gained her wings July 13, 2024. Jeanette did a lot for the library and for the community. Thank you to Jeanette's family for the memorials given to the library.

SHARK LADY

Some of our latest additions:

Join us Wednesday, September 11, 2024, 5PM-6PM for "Fun with Fingerprints", presented by Green Lizard Science, University of Wisconsin Platteville and a new program the second Wednesday of each month.

Join the fun for "Euchre at the Library" the first and third Friday of each month, 1PM-

July 8, Belmont Public library enjoyed visits from Belmont Community School's Summer Reading Program.

Thanks to all who attended "Fido's Flea Circus", presented by the Fever River Puppeteers. The library wishes students, staff and family members a great 2024-25 school year!



BELMONT FFA ALUMNI UTV FALL COLOR RIDE & GUN RAFFLE

Saturday, October 12, 2024

GUN RAFFLE

Limited number of tickets still available.

\$20 each

FIVE GUNS FIVE CHANCES TO WIN!

Winning tickets will be returned to the bin until the last gun is drawn!

COLOR RIDE

Ride begins and ends at McCarville's My Turn Pub
Belmont

\$10 per Person 9:30 am Registration 10 am Ride Leaves

Making Stops At

Gracies Point, Arthur
Thirsty Wrangler, Preston
Wheeler's Ellenboro Saloon

50/50 RAFFLES AT EACH STOP

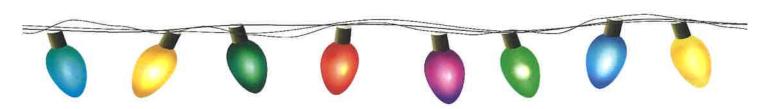


Gun Raffle Drawing

will be held at McCarville's My Turn Pub following the ride.

NO EARLIER THAN 6 PM

For questions email belmontffaalumni@gmail.com



2ND ANNUAL BELMONT HOLIDAY TRAIL ~HELP OUR TRAIL BE MERRY & BRIGHT~

The Belmont Tourism Commission would like to say "Thank you" to all businesses and/or organization that chose to participate in our 2023 Belmont Holiday Trail Project. This project proved to be a "GREAT" success, and we look forward to seeing what the 2024 Holiday Season will bring! We had a lot of positive feedback about the event and suggested changes to improve the 2024 Holiday Trail.

No matter the budget, we have options for everyone to be a part of this years' experience with innovative, fun opportunities. This event offers significant marketing exposure for local businesses and gives you the option for engagement within the community.

Following are the guidelines for all displays:

- ~ To organize our displays, we would like a verbal commitment by November 1st, 2024.
- ~ Premade Christmas Light Display brochure is available at the Village Office.
- ~ LED or solar lights are required for the displays.
- ~ Displays can begin to be put up the week of November 27th and must be completed by December 1st. Once your display has been completed the Village will have it set up so the lights can be tested.
- ~ Displays are to remain in place through January 5th and removed January 6th or 7th. Weather permitting. The Village will be understanding about displays that may be frozen into the ground but will not be held responsible for them being left after January 7th.
- ~ Remember to bring your own extension cords and have them marked with your name.
- ~ Displays will be lit 24/7.
- ~ The walkway will be shoveled for visitors.

We will be hosting a celebration to launch our 2nd Annual Holiday Light Trail on Saturday, December 7 & 14, 2024. The Pavilion will be set up with Mr. and Mrs. Claus from 5 to 7 PM with treat bags for all the children that visit Santa. Refreshments will be available to purchase. We will have a tree for the kids to help decorate and a mailbox for Santa letters.

HELP OUR TRAIL BE MERRY & BRIGHT ~ We are currently looking for additional groups, organizations, individuals, or businesses to volunteer to get involved with our celebration light display.

Help us make the 2nd Annual Belmont Holiday Trail MERRY & BRIGHT!

Call soon if you would like to put up a display. Cathy 608-732-7228 or Julie 608-762-5142.

Belmont School District Residents

2024 Annual Charity Drive

among the organizations #7 - #20. Thanks for your continued support of the Annual Charity Drive! it my checking other and include the name 8 address. All donations that are made to "General Donations" will be #divided equally is something our community can be proud of! If you would like to donate to an organization not listed on our list, please indicate collected donations on behalf of the entire Village. Last year our GENEROUS Community collected and dispersed over \$5,810. This The Belmont Village Office is once again coordinating the 2024 Annual Charity Drive. The Village collects and disperses the

Please return all donations to the Village Office by November 8th!

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Belmont Fire Department	Belmont Excellence in Education	Belmont EMS	Belmont Cemetery	Belmont Blessing in a Backpack	Belmont America Legion	American Red Cross	American Heart Association	American Diabetes Association	American Cancer Society	Alzheimer's Association	General Donation
₩.	₩	₩	₩	₩	₩.	4	49	49	4	₩	49
24.	23.	22.	21.	20.	19.	<u>@</u>	17.	6.	5	74	13.
Saluation Army	Disabled Veterans	Lafayette County Historical Society	Hodan Center - Mineral Point	Belmont Forward	Belmont Special Olympics	Belmont Senior Meals	Belmont's Remarkable Guardian Angels	Children's Safety Fund-Belmont PD	Friends of the Belmont Mound Pk	Belmont Lions Club	Belmont Food Pantry
49	49	₩	69	₩	49	49	49	49	₩.	₩	₩

Other Organization	TOTAL DONATION \$
(Include Mailing Address)	7
	Give 9 Hope
Donation By:	··· CHARITY ···
Amount:	Friendship - Inspire

2024-2025 Pep Band Schedule



Volleyball:

Sept. 3 – Cassville

Sept. 10 – Potosi

Sept. 17 - Shullsburg

Sept. 30 - Benton

Oct. 8 - Highland

Oct. 15 – River Ridge

TBA - Regionals/Sectionals/State

Football:

Aug. 30 – St. Johns Northwestern

Sept. 13 - Kickapoo/LaFarge

Sept. 27 - North Crawford

Oct. 11 – Monticello

TBA - Level 1/2/3 Playoffs

TBA - State

Girls Basketball:

Jan. 9 - Shullsburg

Jan. 14 - Highland.

Jan. 20 - River Ridge

Jan. 23 - Pot./Cass.

Jan. 28 - Benton

TBA - Regionals

TBA - Sectionals

TBA - State

Boys Basketball:

Jan. 7 - Cassville

Jan. 16 - Shullsburg

Jan. 21 - Highland

Jan. 27 - Potosi

Feb. 4 – Benton

Feb. 13 - River Ridge

TBA – Regionals/Sectionals

TBA - State

Start Times: Football – 6:30pm. Volleyball/Basketball – 6:45pm. Attendance is mandatory unless excused prior by the director.

Music Department Calendar 2024-2025 School Year

Aug. 28	1st Day of School
Sept. 7	Dairy Days Parade - 9:30 (HS Band)
Sept. 14	Belmont Fair Parade - 10am (MS/HS Band)
Oct. 1	MS/HS Honors Choir hosted by Benton
Oct. 5	Lancaster Harvest Parade (MS Band)
Nov. 7	MS Honors Band hosted by Shullsburg
Nov. 7	Early Release and Parent/Teacher Conferences
Nov. 8-10	HS Musical Production
Nov. 11	Veteran's Day Program - 10:15am
Nov. 27-29	Thanksgiving Break
Dec. 10	Elementary Christmas Concert - 6pm
Dec. 17	6-12 Holiday Concert - 7pm
Dec. 23	Christmas Break begins
Jan. 2	School Resumes
Jan. 12-13	Dorian Vocal Festival @ Luther College
Jan. 15-16	Semester Exams
Feb. 9	Pops Concert - 1pm
Feb. 17	HS Honors Band - hosted by River Ridge
Mar. 2	Cabaret Concert - 1pm
Mar. 22	HS Solo/Ensemble @ Potosi
Mar. 22-30	Spring Break
May 1	Fine Arts Concert - 7pm
May 1	Parent's Club Concert - 2pm
May 2	Grandparent's Day Concert - 1pm
May 7	Large Group Festival - hosted by Wauzeka
May 12-14	Band Open House (4th Grade)
May 23	Graduation - 7pm
May 26	Memorial Day Program - 10am
Jun. 3	Last Day of School

September 2024 Lunch Menu

Substitutes available daily include ham or turkey sandwich, salad, Uncrustable or peanut butter sandwich.

Veggie bar, 1% white or FF chocolate milk served daily. Menus subject to change.

This institution is an equal opportunity employer.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	Welconic Back to SCHOOL	August 28 Cheeseburger French Fries Fruit Milk	29 Corn Dogs Macaroni Salad Baked Beans Fruit Milk	30 Walking Taco Doritos Fruit Milk
1 Calcol	2 French Bread Pizza Marinara Sauce Corn Fruit Milk	3 Chicken Patty on WG Bun Chips Fruit Milk	4 Tater Tot Casserole Green Beans Garlic Knot Fruit Milk	5 BBQ Pork or Uncrustable WG Bun Baked Beans Chips Fruit Milk
9 Pizza Dippers Marinara Side Salad Fruit Milk	10 Chicken Nuggets Mashed Potatoes Corn Fruit Milk	11 DOG DAY Brat, Hot Dog or Cheddarwurst Chips Baked Beans Fruit Milk	BBQ or Uncrustable WG Bun Tater Bucks Fruit Milk	BELMONT Family Fun for Everyone!
16 Chicken Fajita Wrap Coleslaw Chips Fruit Milk	17 Salisbury Steak Mashed Potato & Gravy Garlic Knot Fruit Milk	18 Spaghetti with Meat Sauce WG Breadstick Fruit Milk	19 Scalloped Potatoes & Ham Green Beans Fruit Milk	20 Nachos Taco Meat Cheese Sauce Refried Beans Fruit Milk
23 Stuffed Crust Pizza Side Salad Fruit Milk	24 Meatball or Ham Sub Chips Baked Beans Fruit Milk	25 French Toast Sticks Sausage Patty Hash Brown Patty Juice Milk	26 Chicken Alfredo or Marinara WG Rotini Fruit Milk	2 Walking Taco Doritos Fruit Milk

September 2024 Breakfast Menu

Juice, varied fruits, 1% white or FF Chocolate milk served daily.

Menus subject to change.

This institution is an equal opportunity provider.

Monday	Tuesday	Wednesday	Thursday	Friday
	Welcome Back to SCHOOL	August 28 WG Muffin Tops OR Cereal WG Snack	29 Breakfast Pizza Or Cereal & WG Snack	30 WG Mini Pancakes Or Cereal & WG Snack
2 NO SCHOOL	3 WG Breakfast Sandwich OR Cereal & WG Snack	4 WG Donut OR Cereal & WG Snack	5 Breakfast Pizza OR Cereal & WG breakfast bar	6 WG Soft Pretzel OR Cereal & WG Snack
9 Muffin Tops OR Cereal & WG Snack	10 WG Breakfast Sandwich OR Cereal & WG Snack	11 WG Donut OR Cereal & WG breakfast bar	12 Breakfast Pizza OR Cereal & WG Snack	13 NO CLASSES BELMONT Family Fun for Everyone!
16 Muffin Tops OR Cereal & WG Snack	17 WG Breakfast Sandwich OR Cereal & WG Snack	18 WG Donut OR Cereal & WG Snack	19 Breakfast Pizza Or Cereal & Yogurt	20 WG Mini Pancakes Or Cereal & WG Snack
23 Muffin Tops OR Cereal & WG Snack	24 WG Breakfast Sandwich OR Cereal & WG Snack	25 WG Donut OR Cereal & WG Snack	26 Breakfast Pizza Or Cereal & Yogurt	27 WG Soft Pretzel Or Cereal & WG Snack



OCTOBER 16, 2024

Wednesday, October 16th the members of the senior class will be available for any The date has been set for the annual Seniors Helping Seniors Fall Clean-up. type of fall clean-up that senior citizens may need help with.

washing windows outside. Because of liability, we will not be able to perform tasks fill out the form and return it to the high school office at 646 East Liberty Street involving high climbing. You may use the bottom form to request a service. Please In the past, students have performed several chores ranging from raking leaves and You may also contact or send Mr. Wolch an email at matt.wolch@belmont.k12.wi.us. Mr. Wolch (7-12 School Counselor) at 608-762-5131 x 1106. NAME:

ADDRESS and Phone:	
Service Requested:	
Equipment Needed:	

Belmont Community School District PO Box 348 646 E. Liberty Street Belmont, WI 53510-0348

RETURN SERVICE REQUESTED